

Dear Wildcat Parents,

Welcome to the 2018-2019 school year. Of course, one of the tasks we must quickly accomplish is the distribution of information that is important to the smooth and efficient opening of the school and to the continued excellent communication between the school district, Deep Run, and our community.

I would like to take this opportunity to highlight several **key issues** with which we would very much appreciate your assistance as we begin this new school year.

1. **Parking and Student Drop-Off.** This is always a very important topic as we open the school year to ensure the safety of all our students, parents, and staff members. Please study the enclosed parking and drop-off map and the **traffic pattern**. *We would like for all students being dropped off will be let out of the vehicle on the side of the building (commons II), not in front of the school, nor the Visitors' Parking, or in or around the Bus Loop area.* When vehicles stop in front of the school, the entire traffic flow is disrupted. *Students can be dropped off no earlier than 8:00 a.m. Please remember not to use Twin Hickory Elementary school or the Twin Hickory Library as a pick up and drop off point as well. This becomes a disruption to their academic day and teacher departure.*
2. **Dress Code**-Please help reinforce the student dress code before they leave home in the morning. The complete dress code can be found on the Deep Run Website under the link for parents. Also on <http://henricoschools.us/pdf/Schools/CodeOfStudentConduct.pdf> on page 8. We sincerely appreciate our families' support in this matter!
3. **Cell phones** must be turned off and not visible after each tardy bell as this begins our instructional period. Cell phones can be used in between classes and during our lunch period. For the sake of consistency, faculty/staff are required to confiscate cell phones that can be heard or seen during the instructional period. Cell phone use during instructional class time is strictly prohibited. Confiscated cell phones will be given to the grade-level administrator for parent retrieval.
4. **Deliveries to School.** To ensure the safest school environment deliveries to school are very limited. The front office **does not accept lunch** drop offs or deliveries for students. All athletic equipment should be kept in their respective team room lockers and will not be accepted in the main office.
5. **Code of Conduct:** <http://henricoschools.us/pdf/Schools/CodeOfStudentConduct.pdf> .

I know this will be a terrific opening for all of us! I look forward to seeing all of you soon!

Sincerely,
Lenny Pritchard
Lenny Pritchard
Principal